






DR. GYORGYI CICAS

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BUSINESS ENGLISH TUTOR & CORPORATE COACH

Dynamic and engaging Business English Tutor with a strong corporate background and over a decade of international experience in leadership, project management, and coaching at organizations such as Procter & Gamble, The LEGO Group, and Mageba Group. Certified TEFL Teacher, Productivity Coach, and Agile Coach with a proven record of helping professionals improve their workplace performance.

CORE COMPETENCIES

- **English Language & Communication Skills**
 - Business English, Communication Skills, Presentation Practice
 - Lesson Planning, Curriculum Design, and Learner Motivation
 - Cross-Cultural Communication and Feedback
- **Corporate Experience & Coaching Expertise**
 - Leadership and Team Training
 - Productivity, Goal Setting, and Performance Coaching
 - Business Process Understanding and Project Management
- **Digital Literacy & Tools**
 - Google Workspace, Microsoft 365 (Teams, SharePoint, Power Automate)
 - Online Tools: Zoom, Miro, Canva, PowerPoint
 - ERP Systems (MS Dynamics 365), Project Tools (Jira, Confluence)

PROFESSIONAL EXPERIENCE

Freelance Corporate & Productivity Coach | Jan 2025 – Present (Remote)

- Coach professionals one-on-one in business, productivity, and career development to enhance performance

Mageba Group | 2023 – 2024 – Group Digitalization Project Manager (Remote)

- Led virtual training sessions and knowledge-sharing workshops for international teams
- Streamlined workflows in English-speaking teams
- Delivered digital transformation initiatives that reduced administrative time by 60%

Mageba Group | 2018 – 2023 – ERP & Team Coordinator (Hybrid)

- Trained and mentored multinational staff in process management and English-based documentation
- Created instructional materials and supported professional development through clear communication and coaching
- Promoted collaborative practices among teams across Europe, USA, and Asia

Freelance Business English Tutor | 2017 – 2018 (Hybrid)

- Taught Business English to adult learners and professionals through customized in-person and online sessions
- Designed lessons focused on practical business vocabulary, meeting facilitation, professional emails, and presentation skills
- Coached clients to improve fluency, pronunciation, and confidence for interactions in multinational corporate environments
- Served as an external consultant and mentor for academic projects, including two HR-focused diploma theses on performance evaluation and on-the-job training

LEGO Manufacturing Kft. | 2014 – 2016 – Senior Production Manager (On-site)

- Led a department of 200+ employees and 13 direct reports
- Mentored team leaders to enhance their presentation and leadership communication skills
- Reduced customer claims by 67% and generated annual savings of €90,000

Procter & Gamble | 2006 – 2014 – Project Manager & Regional Capital Systems Manager (Hybrid)

- Managed multicultural project teams across Central and Eastern Europe, Middle East and Africa (CEEMEA), communicating in English daily
- Conducted professional training on project management, sustainable development, and reported to global stakeholders
- Oversaw a \$50M regional capital investment portfolio with high precision and efficiency

EDUCATION & CERTIFICATIONS

- Ph.D. in Civil and Environmental Engineering – Carnegie Mellon University, USA
- Certified TEFL Teacher – Teaching English as a Foreign Language (2020)
- Certified Productivity Coach (2025)
- Certified Agile Coach (2023)
- Certified Scrum Master (2023)

ADDITIONAL INFORMATION

- Fluent in English (C1) and Hungarian (native)
- Experience with remote and hybrid training environments
- Passionate about empowering professionals to communicate effectively and thrive globally